

**South Brunswick Education Association**  
***Scholarship for Children of the Membership***  
***Digital Application (2023 Graduates)***

Applications for the SBEA Scholarship for Children of the Membership will follow a digital process again this year. **Please read the instructions below carefully, and submit the required items per these specific instructions.** Applications that are incomplete or submitted improperly will be unable to be considered.

**The SBEA member should submit all materials as part of a single email message directly to Monique Liguori, Scholarship Chair, via district email at: *monique.liguori@sbschools.org***

**Instructions:**

1. **Type the following information IN THE BODY OF AN EMAIL MESSAGE with the subject line noted simply as "Scholarship 2023":**

- SBEA Member's Name
- SBEA Member's Building
- SBEA Member's Home Email Address
- SBEA Member's Home Mailing Address
- Nominee's Full Name (child of member)
- Nominee's Age

2. **The Nominee (child of member) should prepare the following IN A SINGLE DOCUMENT:**

- Post-secondary plans including intended major / career goals
- List of colleges or post-secondary schools applied to with notations to indicate to which the student has been accepted and the institution the student is planning to attend
- List of student activities (school and community, incl. volunteer work and paid employment, if applicable)
- Written statement or essay of 300 words or less on the following topic:  
*Of what accomplishment are you most proud, and why?*

**Please ensure there is **no name** or other personally-identifying information in this document,** as this document must be able to be reviewed by the selection committee anonymously in the exact format in which it is submitted.

3. **Obtain a digital copy of the nominee's high school transcript clearly signifying the nominee is a Class of 2023 graduate.** *Note: An official transcript is not required but it must be a final transcript with all course grades and the student's graduation date indicated. The student's name and parent/guardian name should appear on this for verification, but please redact or "black out" the home address, if possible. Once the student and member have been verified, Monique will redact that information before sending the application for committee review.*
4. **Attach the nominee's document and the digital copy of the high school transcript as **separate files** to the email with the member information.**
5. **SUBMIT all materials as one email message from the SBEA member's district email to Monique Liguori, Scholarship Chair, at her district email ON OR BEFORE JULY 7, 2023.**

*Please see the next page for additional details and requirements.*

## ***Scholarship for Children of the Membership Requirements***

1. The *SBEA Scholarship for Children of the Membership* is a one-time scholarship.
2. The nominee must be the child of an SBEA member in good standing. "In good standing" means an **active dues-paying member**. The nominee may be a biological child, adopted child, or stepchild. The expectation is that it is a child for whom the SBEA member has a legal relationship and for whom he/she has financial responsibility.
3. Nominees must be current year graduating high school seniors who have applied for entrance to and been accepted at a:
  - a. Two-year college,
  - a. Four-year college,
  - b. Nursing school, and/or
  - c. Career and Technical training school.

The winner must have been accepted into one of the above-mentioned types of schools with plans to attend in the semester following receipt of the award before any scholarship funds are disbursed. *If the winner's circumstances change and he/she does not actually attend a postsecondary school, it is expected that any funds disbursed be returned to SBEA.*

Applications are to be submitted directly to the SBEA Scholarship Chair who will systematically code all entries so nominees remain anonymous to the judges.

Applications will be judged by a committee consisting of one SBEA member each from the high school, middle school, and elementary school level. If volunteers from each level are not able to be obtained, representation will be balanced as best as possible at the discretion of the Scholarship Chair. The scholarship funds may be mailed to the winner(s) during the summer, or they may be delivered to the SBEA member in September.

*NOTE: This scholarship may vary from year to year and is not guaranteed to be awarded. The actual number of scholarships and the amount to be awarded will be determined each year based on donations to the SBEA Philanthropic Fund.*